



## Confidentiality Policy

**1.**

We will not tell anyone the names of our clients, unless we have clear permission to do so.

**2.**

Your contact details will be used only for work reasons, and will not be used for any other reason, without your clear permission.

**3.**

We will not talk about any work you send us with anyone, except other people who work for Team HaDo Ltd., and then only for professional reasons.

**4.**

We will not try to buy/sell anything, nor try to make money or profit from information we have learned through clients of Team HaDo Ltd.

**5.**

Following UK law, anyone who works for Team HaDo Ltd. has to tell the police or another authority anything that they might reasonably want to know about as part of their criminal investigations. We also have to give the police or other similar authority any information which we think could be dangerous to someone if we do not tell anyone about it.

